USER MANUAL FOR REPORTING OF FREIGHT ADVANCE COLLECTION AND GENERATION OF TAX INVOICE IN FOIS/TMS APPLICATION

Disclaimer: The User Manual is only to be used for general purpose and for reporting in FOIS/TMS Application and is not authorised by Railway Board. In case of any conflict, or policy issues, the concerned Rate Circulars along with related instructions issued by Railway Board/ Competent Authorities from time to time shall take precedence.

Zonal Users shall now be able to report the Freight Advance collected by their respective Zones from freight customers and generate tax invoice in FOIS/TMS Application. The facility has been given in FOIS/TMS Zonal Query where the authorized Zonal Users having the FOIS User Role as **"ZONL-ADMN"** shall login with their credentials and report the same. In case the nominated Zonal User is not authorized in FOIS for the above role against their FOIS ID, they may contact Central OCC to assign the Role through FOIS Message option along with approval from Competent Authority.

The module is available on FOIS Website at the address mentioned below for reporting.

FOIS Network http://10.60.200.54:50014/ Public Network www.fois.indianrail.gov.in

Zonal Users shall select the following menu after login in FOIS/TMS Zonal Queries to report the collected Freight Advance amount and generate tax invoice for the advance collection. "Administration → Advance Freight Collection → Generate GST Tax Invoice For Advance Freight Payment"

| 0 | Referential Data FOISMapView (Beta) | TERMINAL MANAGEMENT SYSTEM ZONAL QUE Wednesday, September 08, 2021 10:15:39 Userid : AMAR Location : NR Role : ZONL-ADMN Client Id : PUBLIC | |
|-------------|--|---|---|
| In Access 🖉 | Administration a M Qutward a g EPayment a g Inward a | 🚱 Charges 🐖 🎆 Miscellaneous 🐷 🎲 Online Payment DashBoard 🐖 🎙 | 🌮 Messages 🗉 🎽 Iaska 🤘 🎼 Logout 💦 |
| FREQ | WisisPTO/GPWIS STS LTC QOUSER PERMISION TASK POLIND,TRB TRAFFLORTD ROUND,TRB TRAFFLORTD ENORIE ONLOD SOFIEM TASK Advance Freight Collection | Unvoke For Advance Freight Payment | MY FAVOURITES * STATION HELP |
| | FREIG | HT OPERATIONS INFORMATION S माल परिचालन सूचना प्रणाली | YSTEM |
| R | eal-time Loco Monitoring (An | Centre For Railway Information System Organization of the Ministry of Railways, Govt. of In Chankya Puri, New Delhi - 110021 Phone: 24104525, 241067177, Fax: 26877893 | dia) Video Tutorials |
| | Email this Page Br Best viewed at 1024X76 | Set FOISWEB Your Home Page Change Page 5 resolution with Internet Explorer (default settings) and Other browsers Rules and other Last updated on 10th Nov, 2005. Change Page | ssword Contact Us static information pages |

On selecting the above menu option, the following screen shall be shown to the user:

| Delter | Stat | -Input Det | ails Date: 06-09- | 2021 | | |
|------------------------------|-------------------------------|------------------------|-------------------|----------------|-------------------------------------|-----------|
| Code: RLY | Name: RAILWAYS_WB | GSTIN: 19AAAGM0289C1ZG | State Number: 19 | | State Name: WEST BENGAL | |
| Address: 17, EASTERN RAILW | Y HQ, FAIRLIE PLACE, KOLKATA, | Email ID: | | | Mobile Number: 9002020101 | |
| - Payments | | | | | | |
| Advance Amount: 98765432 | 1 Taxable Amount: 9 | 40623162.86 Total Tax | 47031158.14 | Tax Details: G | ST AMOUNT RS.47031158.14(CGST@2.5%= | =RS.23515 |
| Authority By: CCM | Authority Number: | 01 Authority | Date: 06-09-2021 | Remarks: F | REIGHT ADVANCE COLLECTION | |
| and the second second second | | CAVE D | COLT. | | | |

Steps

- User shall report the Station Code of their respective Zone with the help available.
- Freight Advance Collection and Generation of Tax Invoice shall be done on current date only.
- GSTIN details of Railways shall automatically be populated based on the State of the reported Station.
- User shall enter the Code of the Customer from whom the freight advance has been collected. User should select the customer code and name from the available help list only.

- Available GSTIN Numbers of the customer shall be listed, user shall select the appropriate GSTIN from the List. GSTIN Details shall be populated accordingly.
- In case of unregistered customer or if GSTIN details are not reported earlier in customer profile, GSTIN number shall not be listed. User shall act accordingly on the same.
- User shall report the total advance amount collected. System shall automatically calculate the Freight and GST Part of the amount. GST components shall be calculated based on the GSTINs of Railway and Customer as reported above. GST Remark shall be displayed to view verify the GST Components.
- Authority Details are to be reported essentially by the Zonal Users.
- After verification of the entries, user shall click on "SAVE". The following screen shall appear before the user on successful save.

| Referential Data FOISMa | pView (Beta) UserId : | NAL MANAGEMENT SYSTEM ZONA Monday, September 06, 2021 11:40:37 AMAR Location : NR Role : ZONL-ADMN Client Id | L QUERIES | • CR |
|---|---------------------------------|--|---|----------------|
| cess ⊗ Administration ⊗ M Qutward ⊗ | 🙀 EPayment 🐖 🙀 Inward 🐖 🔬 Charg | es 😸 📫 Miscellaneous 😸 🍦 Online Payment DashB | oard 👳 🌮 Messages 😸 🎽 Iasks 😸 🖡 Logout | N COMPANY |
| | GENERATE GST TA | X INVOICE FOR ADVANCE FR | EIGHT PAYMENT | |
| A DESCRIPTION OF THE OWNER OF THE | Station: HDCB | Input Details Date: 0 | 06-09-2021 | 1. 1. 1. 1. 1. |
| - Railway | | | | |
| Code: RLY | Name: RAILWAYS_WB GS | TIN: 19AAAGM0289C1ZG State Number: | 19 State Name: WEST BENG | AL I |
| Address: 17, EASTERN RAILWAY HQ, FAI | RLIE PLACE, KOLKATA, | Email ID: | Mobile Number: 9002020101 | |
| | | | | |
| r- Customer | | | | |
| Code: SAIL | Name: GS | TIN: 19AAACS7062F6Z6 V State Number: 19 | State Name: WEST BENGAL | |
| Address: ISPAT BHAWAN-G T ROAD-WES | T BENGAL-DURGAPUF | Email ID: | Mobile Number: 7171717177 | |
| | | | | |
| r- Payments | | | | |
| Advance Amount: 987654321 | Taxable Amount: 940623162. | 86 Total Tax: 47031158.14 | Tax Details: GST AMOUNT RS.47031158.14(CGST@2.5 | 9%=RS.23515 |
| Authority By: | Authority Number: 101 | Authority Date: 06-09-2021 | Remarks: ERFIGHT ADVANCE COLLECTION | |
| | | | | |
| | | | | |
| | | | | |
| Saved Successfully ! Tax Invoice ID :- 992 | 1091955780001 | | | |
| | | | | |
| | | | | |

- User may record the Tax Invoice ID generated for future reference.
- User and customer can also download the tax invoice generated above for freight advance collection from the menu available in FOIS web site as show in the screen below:

Reporting of Freight Advance Collection and Generation of Tax Invoice

| Wed Sep 08 11:41:23 IST 2021 👘 🕴 | Skip to Main Content ↓ Skip to Navigation | Screen Reader Access Theme Text Size: A- A A+ English |
|---|---|---|
| FOIS | FREIGHT OPERATIONS MINISTRY OF RAILWAYS, | INFORMATION SYSTEM GOVERNMENT OF INDIA CRIS |
| HOME ABOUT - INTERNAL USERS - | CUSTOMERS - RATE CIRCULARS RBS | FEEDBACK SEARCH |
| WHAT'S NEW SING FREIGHT CALCULATOR ON THIS | E-Customer | |
| INDIAN RAILWAYS | E-Demand | |
| New Models | Enquiry | FNR Enquiry |
| FREIGHT | RAS- Iron Ore | Download GST TAX Invoice |
| TRANSPORTATION | RAS- Coal | Download GST TAX Invoice Freight Calculator |
| | Web Claims | Freight Rates |
| Benefits to Customers | References | Station Help |
| Benefits to Railways!! | ODR Wise Rake Outstanding Detail & Matured Inde | ents Restrictions Detail |
| | GST Tax-Invoice No. Concordance Table | Loading/Unloading Locations Over IR a Stack Container |
| | | Rail Handling Facility |
| | | CRT Locations |
| https://www.foistest.indianrail.gov.in/FOISWebPortal/pages/FWP_GSTT | axInvcPdf.jsp | |

• A sample copy of Tax Invoice generated against Freight Advance Collection is shown in the screen below.

| | | | Governn | nent of India | | | | | | | |
|-----------------------------------|------------|--|----------------------------|---------------------|------------------------|----------------|----------------|--|--|--|--|
| | | | Ministry | of Railways | | | | | | | |
| | | | Goods and Se | ervice Tax Invo | oice | | | | | | |
| Tax Invoice No.: | | 99210919 | 955780001 | Tax Invoice Date: | | 06-09-20 | 06-09-2021 | | | | |
| RR/MR No.: | | | | RR/MR Date: | | 06-09-2021 | | | | | |
| Zone: | | SE | | Division: | | KGP | | | | | |
| Station Code/Name | 9: | HDCB-HALDIA DOCK COMPLEX BULK | | | | | | | | | |
| conscuon Purpose | e: | COLLECTION OF FREIGHT ADVANCE | | | | | | | | | |
| Goods and Service Description: |) | TRANSP BY RAIL | ORTATION OF GOODS | HSN Code: | | 996512 | 996512 | | | | |
| | | | Details of Su | uppiler (Railways) | | | | | | | |
| GSTIN: | | 19AAAG | M0289C1ZG | State: | | WEST B | ENGAL-19 | | | | |
| Name: | | RAILWAYS_WB | | | | | | | | | |
| Address: | | 17, EASTERN RAILWAY HQ, FAIRLIE PLACE, KOLKATA, WB, 700001 | | | | | | | | | |
| Mobile: | | 9002020101 | | | | | | | | | |
| Email Id: | | | | | | | | | | | |
| | | | Details of Recip | plent (REGISTERED) | | | | | | | |
| GSTIN: | | 19AAACS | 37062F6Z6 | State: | | WEST B | WEST BENGAL-19 | | | | |
| Name: | | | 1 | | X | | | | | | |
| Address: | | ISPAT BHAWAN-G T ROAD-WEST BENGAL-DURGAPUR-713203 | | | | | | | | | |
| Mobile: | 1 13 | 7171717 | 177 | | | | | | | | |
| Email Id: | 145 | | | | | | | | | | |
| | | | Goods and S | ervice Tax Details | | - | | | | | |
| Transaction Categ | ory: | REGULAR | | Reverse Charge: | - 1 A A | NO | | | | | |
| inter/Intra State: | 1 | INTRA ST | TATE TRADE | State of Place of S | Supply: | WEST BENGAL-19 | | | | | |
| Supply Value (In Rs.): | 940623162. | 86 | Taxable Value (In Rs.): | 940623162.86 | Collected (In Rs.): | I Value | 987654321 | | | | |
| | | Tax Components | | | | | | | | | |
| | GST Rat | ites(in %) | | | GST R | ates(In Rs. | es(In Rs.) | | | | |
| IGST | | 0 | | IGST | IGST | | 0 | | | | |
| CGST | | 2.5 | | CGST | CGST | | 23515579.07 | | | | |
| SGST | | 2.5 | | SGST | | 23515579.07 | | | | | |
| UGST | | 0 | | UGST | | 0 | 0 | | | | |
| CESS | | 0 | | CESS | | 0 | 0 | | | | |
| | | | | Total GST: | | 47031158.14 | | | | | |

Note: Original GST Tax Involce.

Date

Signature_____

Name of the Railway Official

Designation(with Stamp)

Disclaimer: This is a computer generated Tax Invoice. It is valid only for Tax Invoice/ITC Claim Purpose if signed by the authorized Railway Official with Stamp and Date. • Zonal user can also view all the advances collected at one place. This option is given under the menu shown in the screen below.



• On selecting the above menu, this shall list all the Freight Advances Collected in the respective zone as shown in the screen below.

| | TERMINAL MANAGEMENT SYSTEM ZONAL QUERIES Wednesdy, Spetmentor 20, 2011 01:82:8 Spetmentor 2011 01:82:8 Spetmentor 2011 01:82:8 Spetmentor 2011 01:82:8 Spetmentor 2011 01:82:8 CRIS | | | | | | | | | | | US | | | | |
|------|--|-----|------|-----------------|-------------------|------------------|----------------|--------------|-----------------|----------------------|---|-----|-------|---------------------|-------------------------------|---|
| | 🚠 Access 🖗 Administration 🤘 🗿 Qutward 🤘 🎊 EPayment 🖉 (Inward 🤘 🚯 Charges 🤘 🎆 Miscellaneous 🤘 🍦 Online Payment DashBoard 🖉 💖 Messages 🤘 🎽 Tasks 👳 💺 Logout | | | | | | | | | | | | | | | |
| Home | ADVANCE FREIGHT PAYMENT DETAILS me ZONE: NR Refresh/Back | | | | | | | | | | | | Back | | | |
| | File & Print Options: Call Call Call Call Call Call Call Cal | | | | | | | | | | | | PRINT | | | |
| z | ONED | VSN | STTN | RLY GSTIN CO | CUST DE GSTIN | TAX INVCID | INVCDATE | TOTL AMNT | FRGT | GST AMNT GST AMNT | GST RMRK | NUM | B BY | AUTH DATE | REMARKS | |
| N | R U | мв | CDG | 04AAAGM028AC | C 09BBBP59848F1Z3 | 9921090442780002 | 03-09- 2021 | 2000 | 1904.76 | 95.24 | GST AMOUNT RS.95.24(IGST-5%=RS.95.24) | 101 | ССМ | 03-09-2021 00:00 | FREIGHT ADVANCE COLLECTION | |
| N | R M | в | SEO | 09AAAGM028AC | C 07AAACC1205A1Z | 9921090941780001 | 03-09- 2021 | 6000000 | 57142857.14 | 2857142.86 | GST AMOUNT RS.2857142.86(IGST- 5%=RS.2857142.86) | 11 | 1 | 03-09-2021 00:00 | 1111 | |
| N | R D | u ' | TICD | 07AAAGM028 SA | IL 19AAACS7062F6Z | 9921090738780001 | 06-09- 2021 | 987654321 | 940623162.86 | 47031158.14 | GST AMOUNT RS.47031158.14(IGST- 5%=RS.47031158.14) | 101 | ССМ | 06-09-2021 00:00 | FREIGHT ADVANCE COLLECTION | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | • | | | | |
| | | | | | | | | 3 Rows | i To Display, d | lisplaying all | Rows.1 | | | | | ~ |
| (| | | | | | | | | | | | • | | | | |

• The Tax Invoices thus generated, shall be uploaded to GSP for further proceedings.
